



SKYLARK FOUNDATIONS ARTS, SCIENCE & COMMERCE COLLEGE

Khed Shivapur, Tal. Haveli, Dist. Pune - 412205

ID No. : PU/PN/ACS/346/2009

Recognized by Govt. of Maharashtra

Affiliated to Savitribai Phule Pune University

PUNCODE : CAAP014750
College Code No. 880
Exam. Code No. 200

Phone : 9762745639 / 9545117123
Email : acsck2009@gmail.com | asccskylark@gmail.com
Website : www.asccskylark.in

Ref. :

INTERNAL QUALITY ASSURANCE CELL COMMITTEE

YEAR: 2020-21

SR NO.	DESIGNATION	NAME
1	Chairperson	Dr. N.M. Bansode
2	Co-Ordinator	Miss. S.B. Shaikh
3	Teacher Representative	Mr. N.D. Yechale
4	Teacher Representative	Mr. S.G. Ghadage
5	Teacher Representative	Mrs. A.D. Girme
6	Teacher Representative	Mr. M.S. Misal
7	Teacher Representative	Mr. M. D. Kolpe
8	Teacher Representative	Mr. S. R. Khopade
9	Management Representative	Mr. A.P. Deshmukh
10	Alumni Representative	Miss. P.D. Jadhav
11	Industrial Representative	Mr. Indraneel Chitale
12	Office Superintendent	Mr. Ram Bandal
13	Administrative Officer	Mr. Santosh Dhebe
14	Stakeholder	Mr. Sagar Navghane
15	Student Representative	Miss. Pratiksha Awasre
16	Student Representative	Mr. Prajwal Shinde



PRINCIPAL
Skylark Foundation's
Arts-Science & Commerce College
Khed-Shivapur Pune-412205



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Khed shivapur Arvi, tal- haveli, dist- pune - 412205

Agenda

The following members are requests to attend the IQAC meeting to be held on 10/06/2020 at 11a.m. on the zoom app

The agenda of the meeting is follows:

- (1) To decide the academic calendar and time table for the academic year 2020-21
- (2) To decide to distribute the academic and administrative work to teaching and non-teaching staff
- (3) To plan the online workshops seminar and symposium of academic year 2020-21
- (4) To decide and discuss the requirement policy of staff and student
- (5) To decide the functioning of administrative department
- (6) To prepare the budget of college
- (7) To analyses the previous year result
- (8) Regarding the new schemes of SPPU for teacher and student
- (9) Any other point permitted by chair



Principal

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Minutes of meeting of Internal Quality Assurance Cell (IQAC) held on 10/06/2020

Meeting of the IQAC was held on 10/06/2020 at 11 a.m. on the zoom app meeting taken by secretary and the principal the following point discuss in the meeting

- (1) All teachers and staff welcomed by the principle and IQAC member
- (2) To decide the academic calendar and time table for the academic year 2020-21
- (3) First year classes started from 19th oct 2020 so we have to plan the timetable for online lectures
- (4) Starting the collection student WhatsApp number for online WhatsApp group
- (5) To decide to distribute the academic and administrative work to teaching and non-teaching staff
- (6) To plan the workshops seminar and symposium of academic year 2019-20
- (7) To discuss the new opportunities for the students and the teachers
- (8) To plan the implementation of new syllabus for the students.
- (9) To decide and discuss the requirement policy of staff and student
- (10) To decide the functioning of administrative department
- (11) To prepare the budget of college
- (12) To analyses the previous year result
- (13) Regarding the new schemes of SPPU for teacher and student
- (14) Any other point permitted by chair

Meeting ended with a vote of thanks to the chair



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Date : 10/06/2020

INTERNAL QUALITY ASSURANCE CELL COMMITTEE MEETING

ATTENDANCE SHEET

ACADEMIC YEAR 2020-21

SR NO.	NAME	SIGN.
1	Dr. N.M. Bansode	
2	Miss. S.B. Shaikh	
3	Mr. N.D. Yechale	
4	Mr. S.G. Ghadage	
5	Mrs. A.D. Girme	
6	Mr. M.S. Misal	
7	Mr. M. D. Kolpe	
8	Mr. S. R. Khopade	
9	Mr. A.P. Deshmukh	
10	Miss. P.D. Jadhav	
11	Mr. Indraneel Chitale	
12	Mr. Ram Bandal	
13	Mr. Santosh Dhebe	
14	Mr. Sagar Navghane	
15	Miss. Pratiksha Awasre	
16	Mr. Prajwal Shinde	



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Agenda

The following members are requests to attend the IQAC meeting to be held on 10/02/2021 at 11:30 a.m. on the zoom meeting

The agenda of the meeting is follows:

- (1) All teachers and staff welcomed by the principle and IQAC member
- (2) To take review on the academic calendar and time table for the academic year 2020-21
- (3) To discuss about the results of distribution of the academic and administrative work to teaching and non-teaching staff
- (4) To discuss the management of the online classes
- (5) Take the online awareness program on covid-19
- (6) To discuss about best results
- (7) To take the review of the teaching methodology of the teachers by the college
- (8) To analyses the budget of college
- (9) To take review on the syllabus
- (10) To recommendation of online books and various reference books

Any other point permitted by chair

Principal

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Meeting of the IQAC was held on 10/02/2021 at 11:30 a.m. on the zoom app meeting taken by secretary and the principal the following point discuss in the meeting

- (1) All teachers and staff welcomed by the principle and IQAC member
- (2) To take review on the academic calendar and time table for the academic year 2020-21
- (3) To discuss about the results of distribution of the academic and administrative work to teaching and non-teaching staff
- (4) To discuss the management of the online classes
- (5) Take the online awareness program on covid-19
- (6) To discuss about best results
- (7) To take the review of the teaching methodology of the teachers by the college
- (8) To analyses the budget of college
- (9) To take review on the syllabus
- (10) To recommendation of online books and various reference books
- (11) Any other point permitted by chair

Meeting ended with a vote of thanks to the chair



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Date : 10/2/21

INTERNAL QUALITY ASSURANCE CELL COMMITTEE MEETING

ATTENDANCE SHEET

ACADEMIC YEAR 2020-21

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8	Mr. S. R. Khopade	
9	Mr. A.P. Deshmukh	
10	Miss. P.D. Jadhav	
11	Mr. Indraneel Chitale	
12	Mr. Ram Bandal	
13	Mr. Santosh Dhebe	
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ARTS, SCIENCE AND COMMERCE COLLEGE KHEDSHIVAPUR

INTERNAL QUALITY ASSURANCE CELL COMMITTEE

YEAR: 2021-22

SR NO.	DESIGNATION	NAME
1	Chairperson	Dr. N.M. Bansode
2	Co-Ordinator	Miss. S.B. Shaikh
3	Teacher Representative	Mr. N.D. Yechale
4	Teacher Representative	Mr. S.G. Ghadage
5	Teacher Representative	Mrs. A.D. Girme
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11	Industrial Representative	Mr. Indraneel Chitale
12	Office Superintendent	Mr. Ram Bandal
13	Administrative Officer	Mr. Santosh Dhebe
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15	Student Representative	Miss Shrushti Gujar
16	Student Representative	Mr. Vinod Shinde



Principal
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Website : www.aacsckskylark.in

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Date :

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