CRITERIA 1.1.1

Skylark Foundation's College of Arts, Commerce, and Science, affiliated with Savitribai Phule University, is dedicated to providing high-quality education while ensuring its curriculum remains aligned with contemporary trends and local contexts. The institution adopts a proactive approach in curriculum implementation, emphasizing both academic excellence and the relevance of the courses offered. This approach is consistent with the college's vision and mission, which aim to equip students with the skills and knowledge necessary to face local, national, and global challenges.

A central component of the college's academic planning is the preparation of a comprehensive academic calendar of every year, created through deliberations within the College Committee. This calendar outlines essential aspects of the academic year, including terms, breaks, holidays, curricular activities, internships, assessment assignments, special day celebrations, examination periods, and the duration required to complete the syllabus. By organizing the academic year efficiently, the college ensures that both academic and co-curricular activities are well-balanced, supporting students' holistic development.

At the beginning of each semester, The staff meeting is held to allocate responsibilities, including teaching assignments and administrative duties. The Principal and Campus Director convene a meeting with faculty members. During this meeting, the syllabus for each course is reviewed, and the number of lectures required for each subject is determined based on the credit points assigned. This ensures that faculty members can align their teaching plans with the prescribed syllabus while factoring in the time necessary to deliver the content effectively. Additionally, the Principal provides guidance on preparing the semester timetable and plans the induction program to ensure a smooth transition for both students and staff.

Once the semester begins, the college organizes a fresher's party to welcome new students, fostering a sense of belonging and helping them adapt to the college environment. Following this, each faculty member visits their respective classes to introduce their subject and explain the syllabus, learning outcomes, and evaluation methods. This introduction takes place within the first few days of the semester, setting clear expectations for students before regular lectures begin.

Modern teaching methods and technology play a crucial role in the college's approach to teaching. Faculty members incorporate various teaching strategies, such as collaborative learning, flipped classrooms, and project-based learning, to engage students and enhance the learning experience. Digital resources and platforms are also utilized to make learning more interactive. Additionally, the college organizes career guidance workshops, skill development programs, and industry seminars to enrich the students' academic journey and provide them with practical insights into the professional world.

To ensure the continued relevance and effectiveness of the curriculum, faculty members submit regular reports on their classes, and feedback is gathered from both students and staff. This feedback is carefully reviewed to identify areas for improvement in teaching methods and course content. This continuous evaluation process helps maintain high educational standards and ensures that the curriculum remains aligned with evolving educational trends and the needs of the students.

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In addition to academic activities, the college emphasizes the importance of extra-curricular and co-curricular engagement. The college offers programs like National Service Scheme (NSS), sports events, cultural activities, and training workshops, providing students with opportunities to develop leadership skills, teamwork, and community involvement. These activities contribute significantly to students' personal growth and overall development.

The college ensures transparency in the examination and evaluation process. Internal examination schedules, assignment deadlines, and project timelines are clearly communicated to students through notice boards and WhatsApp groups. This ensures students have sufficient time to prepare and manage their academic responsibilities effectively.

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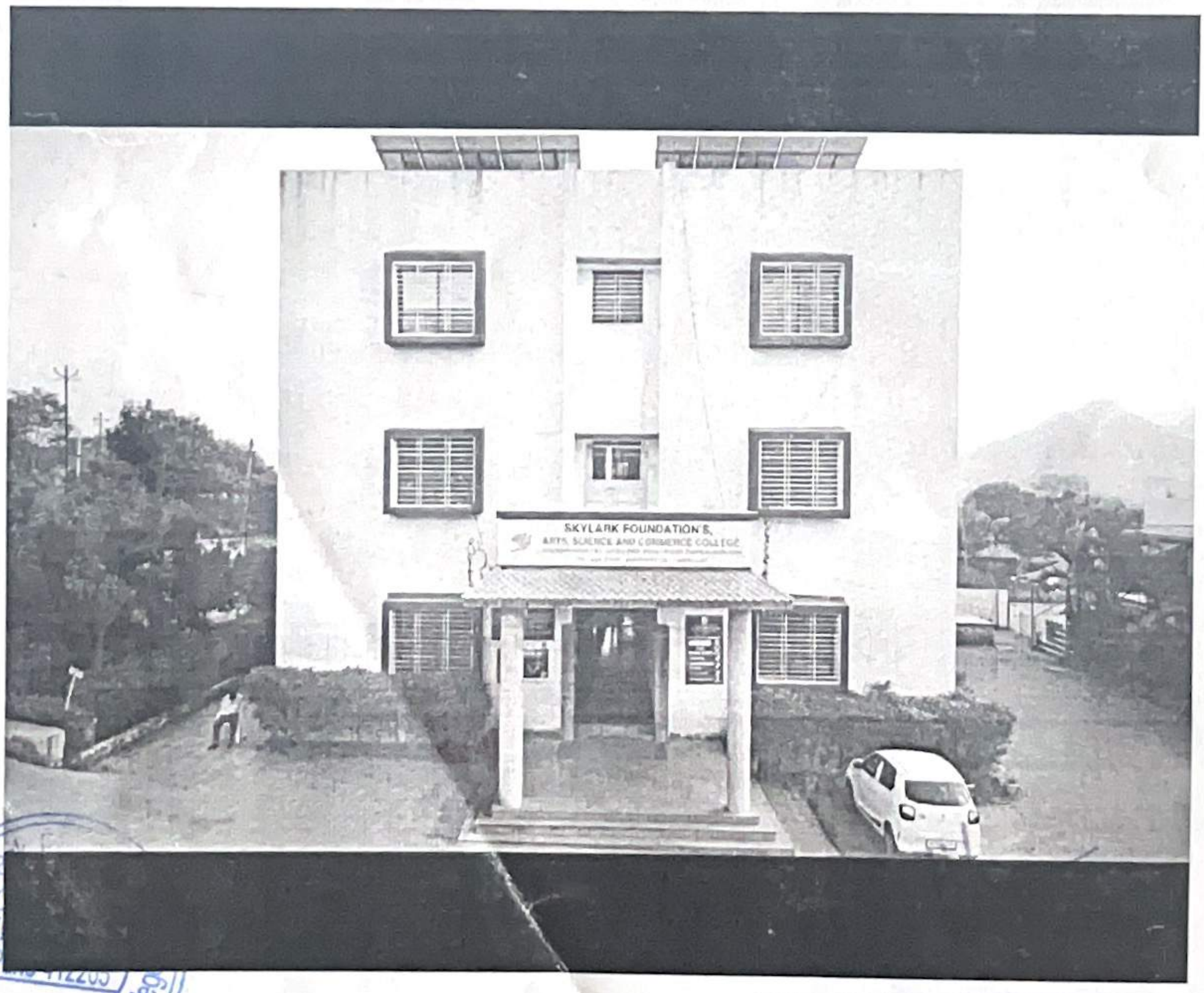
ARTS, SCIENCE AND COMMERCE COLLEGE

KHEDSHIVAPUR PUNE -412205

COLLEGE ID NO. - PU/PN/ACS/346/2009

COLLEGE CODE -880

PUN CODE – CAAP014750



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CALENDER FOR THE YEAR – 2018-19

TERM – I 15 JUNE, 2018 TO 14 OCTOBER 2018

TERM- II 13 NOVEMBER, 2018 TO 30 APRIL, 2019

JUNE 2018

WEEK	PROPOSED ACTIVITY	ORAGANIZING DEPARTMENT
15th To 23rd June, 2018	• Drafting and printing of college admission forms • First working day of academic year • Teaching and No-Teaching staff meeting with principal • Distribution of workload • Term plan (Timetable)	
21st June,2018	• Yoga Day	College
27th To 30th June,2018	• Commencement of Teaching Process FY/SY/TY Classes of all programs.	
30th June	• Sewage Waste Water	College

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JULY 2018

02nd July To 07th July	• Commencement of teaching of TY Classes of all programs.	
12th July	• International Population Day	• Commerce Dept.
27th July To 30th July	• Guru Pornima Celebration. • Welcome Address by Principal to FY students of all programs.	• College

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AUGUST 2018

12th August	• National Library Day	• College
15th August	• Independence Day Celebration (Gram Swachta Abhiyaan)	• College and School
13th To 18th August	• Submission of eligibility forms FY UG classes	
20th To 25th August	• Mid Semester departmental meeting to review teaching of various classes and departmental activity of first semester. • First Internal Assessment of all classes.	
29th August	• National Sports Day	• College
01st To 30th August	• Certificate Course of Digital Marketing	• Commerce Dept.

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SEPTEMBER 2018

05th September	• Celebration of Teachers Day	• College
08th September	• Legal Literacy Mission	• Arts Dept.
10th September	• Class Teachers Meeting	
12th September	• Rally for Superstition Day	• College
12th To 23rd September	• Ganesh Puja Celebration	
10th To 15th September	• Internal exam semester pattern of all UG classes • Teachers staff meeting regarding academics	
21st September	• Awareness of Road Safety	• Arts Dept.
27th September	• World Tourism Day	• Arts Dept.

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OCTOBER 2018

01st To 06th October	• Commencement of University Examination of different classes • Mahatma Gandhi Jayanti (Swachta Abhiyaan)	
08th To 13th October	• Internal Examination • World Mental Health Day • Bhondla Celebration	
01st To 20th October	• Yoga Training Course	• College
16th October	• World Food Day	• College
24th October	• Sustainable Development (E-Waste Management)	• College
22th To 31st October	• Mid Term Examination •	
01st To 30th October	• Certificate Course of Cyber Security	• Arts Dept.

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November 2018

05th To 11th November	• **Diwali Vacation**	
12th To 17th November	• **Term End Examination FY/SY/TY B.Com. classes**	
13th November	• **Brain Storming Activities**	• **College**
12th November	• **Meeting of Principal with Teaching Faculty** • **Departmental Meeting for Planning of Second Semester internal Examination**	
19th To 24th November	• **Commencement of Teaching of All UG Classes**	

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DECEMBER 2018

01st To 08th December	• Declaration of Result of Term End Examination	
20th December	• Gram Survey	• College
23rd December	• National Farmer Day	• Arts Dept.

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JANUARY 2019

01st To 05th January	• Savitribai Phule Jayanti • Result of SY and TY Classes	• College
07th To 12th January	• Yuva Din (Swami Vevekanand Jayanti)	• College
26th January	• Republic Day (Awareness of Cleanness)	• College and School

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MARCH 2019

08th March	• Women's Day • Students' Parents Meeting	• College
11th To 16th March	• Commencement of Practical Examination of UG Classes	
25th To 30th March	• Commencement of University Examination of All Classes	

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